

## JOB DESCRIPTION - Repertoire Chairman

Encourage teachers in the club to plan ahead. Make yourself accessible for teachers to contact you regarding repertoire questions which include selection of a required piece from the bulletin at the correct level and selection of a choice piece that matches this level. Be prepared with suggestions for “quick fixes” when teachers need an alternate selection for their student. A handbook of piano literature would be a very useful resource.

Each teacher submits electronically (new in 2019) to the Festival Chairman (1) one copy of their entries with a check covering the total of each student’s entries by the deadline set by the Festival Chairman. A copy of all of the individual teacher’s entry forms is then forwarded to the Repertoire Chairman who uses the following checklist to validate repertoire and check for accuracy. The chairman may enlist extra help as deemed necessary:

- Required and choice compositions must be by a different composer (except for Lynn Freeman Olson entries).
- E1 and above choice pieces must be an original piece by a non-American composer
- No arrangements, abridgments, or transcriptions may be used. Only complete and original compositions are acceptable. Folk songs and Hymns are separate categories, not to be chosen for Piano Solo entries.
- Students who receive a Superior rating must advance to a higher level the next year. Students receiving Excellent may repeat their level only once, but must play different selections. The exceptions to this rule are for PP entrants who may stay in that level for two years regardless of rating. These entrants must prepare different required and choices each year.
- Required compositions must be taken from the CURRENT bulletin. Remind teachers often to make sure they are using the correct bulletin.
- Choice compositions may not appear in the bulletin.

Remind teachers, if necessary, that levels PP and P1 pieces must be at least 12 measures long; levels P2 and above must be at least 16 measures long.

No copies are allowed. This is checked by each monitor and judge at Festival. During Festival, if there are any discrepancies or questions regarding this, the judge is to send for the Repertoire Chairman to note the discrepancy and contact the teacher without penalizing the student.

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Any music that is purchased/downloaded from the internet must show the student as the “authorized user”, as proof of purchase. Chairman may need to follow up individually with the teachers for verification of this guideline.

Following designated deadlines established by the club, graciously allow changes in repertoire considering the bulletin requirements. Redirect the teacher to make the change and complete a new judge sheet with the new pieces. These updated ratings sheets should be submitted to the Repertoire Chairman, who in turn checks the changes, notes the judging sheets are ready and then submits to the Festival Chairman for filing in the judge packets. If mutually agreeable, any of these updated rating sheets can be submitted directly to the Festival Chairman. Under no circumstances should there be any changes in repertoire from one month prior to the date of the Festival.

**Goals of Repertoire Chairman:** To help members understand and follow the guidelines as set forth in the Bulletin for selection of repertoire and, therefore, indirectly guide students to qualify and progress successfully towards earning their points for their Gold Cups.

Revised September 2019.